

## **Shadow Growth Deal Programme Board**

### **Terms of Reference**

#### **Composition**

1. The members of the Shadow Growth Deal Programme Board, as at the date Terms of Reference, and their substitute nominees are as follows:

Graham Cowley (Chair)	LEP Director
Martin Kelly	Director of Economic Development LCC
Brian Bailey	Director of Regeneration, BwD
Alan Cavill	Director of Place, Blackpool Council
Andrew Atherton	Deputy Vice Chancellor, Lancaster University
Dave Colbert	Specialist Transport Advisor, TfL
Julia Johnson	Growth Deal Legal Lead, LCC
Kathryn Molloy	Head of LEP Co-ordination, LCC
Andy Walker	Head of Business Growth, LCC
Beckie Joyce	Head of Strategic Development, LCC
Phil Barrett	Director of Lancashire Highway Services, LCC and Chair of Burnley Pendle Growth Corridor and Preston Implementation Groups
George Graham	Growth Deal Finance Lead, LCC

2. The Shadow Growth Deal Programme Board may invite any persons it sees fit to attend meetings as observers.

#### **Administration and Support**

3. The Director of Economic Development will provide the administration and support for the Shadow Growth Deal Programme Board.

#### **Meeting Frequency**

4. The Shadow Growth Deal Programme Board shall meet according to operational need.

## **Remit**

5. The Shadow Growth Deal Programme Board's primary responsibility is to support the successful implementation of the Lancashire Growth Deal. The Board will initially focus on the preparation of the LEP's:
  - i) Growth Deal Implementation Plan;
  - ii) Growth Deal Monitoring and Evaluation Framework; and
  - iii) Assurance Framework

## **Governance Relationship with the LEP**

6. The LEP Board is responsible for agreeing the Terms of Reference of the Shadow Growth Deal Programme Board and has the power to vary the same.
7. The Shadow Growth Deal Programme Board shall review its Terms of Reference prior to implementation of the Growth Deal in April 2015.
8. Minutes of Shadow Growth Deal Programme Board meetings shall be submitted to the LEP Board, at the LEP's request.
9. The Chair shall provide update reports to the LEP Board, at the LEP's request.

## **Relationship with Lancashire County Council**

10. Lancashire County Council shall provide administrative and legal support to the Shadow Growth Deal Programme Board.
11. The County Council shall maintain an official record of the Shadow Growth Deal Programme Board proceedings and a library of all formal Shadow Growth Deal Programme Board documents.